

COOPERATIVE SCRUTINY BOARD

Tracking Decisions and Recommendations
2013 - 2014



| Date, agenda item and Minute number | Resolution | Target date, Officer responsible and Progress | |
|--|---|---|--|
| 24.07.2013 Business Rates – Discretionary Rates Relief Minute 32 | The Board <u>agreed</u> to request that a business rate (discretionary rates relief) report is submitted to the annual budget scrutiny process. | Date: | January 2014 |
| | | Officer: | Giles Perritt/Helen Wright |
| | | Progress: | Officers have been informed that the report will be required for the budget scrutiny process. |
| 07.08.2013 Delegated Authority Minute 38 | The Board <u>agreed</u> that in order to expedite the decision making process outside of the normal business meeting process, approval of work programme related matters are delegated to the Board's Lead Officer in consultation with the Chair and Vice Chair; work programme related matters include but are not limited to – <ul style="list-style-type: none"> • Cooperative review(s) • Cooperative review reports(s) • Panel recommendations • Forward Plan and Key Decisions | Date: | August 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | Officers have been informed that work programme related matters can be delegated. Complete |

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|---|---|---|--|
| 07.08.2013 Work Programmes Minute 39 | The Board <u>agreed</u> the work programme for the Caring Plymouth Panel. The Board <u>agreed</u> its work programme subject to the inclusion of the following – <ul style="list-style-type: none"> • Redevelopment of the Civic Centre and future accommodation requirements (to be scrutinised at its meeting on 21 August 2013) • Devon and Somerset Fire and Rescue Service – Review Corporate Plan 2013/14 to 2014/15 (date to be confirmed in September 2013) • ICT shared services (date to be confirmed) • City’s MPs meeting (date to be confirmed) | Date: | August 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | Information has been fed back to the panel. The Board’s work programme has been amended to include these items. Complete |
| 07.08.2013 Forward Plan of Key Decisions and Private Business Minute 41 | The Board <u>agreed</u> to scrutinise the redevelopment of the Civic Centre and future accommodation requirements at its meeting scheduled for 21 August 2013 and to monitor ICT shared services (these items to be included on its work programme. | Date: | August 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | The Board considered the redevelopment of the Civic Centre and future accommodation requirements at its meeting held on 21 August 2013. ICT shared services has been included on its work programme. Complete |

| Date, agenda item and Minute number | Resolution | Target date, Officer responsible and Progress | |
|---|---|---|--|
| 07.08.2013 Finance – Capital and Revenue Monitoring Minute 43 | The Board <u>agreed</u> to – 1. Undertake a cooperative review to look at the Council Tax Support Scheme (Attachment of Earnings) and to also look at Housing Benefit Spare Room Subsidy. 2. Delegate authority to the Lead Officer, in consultation with the Chair and Vice Chair to scope the cooperative review. Information would be provided on whether the figure of £6.807 included within the capital programme for the Tamar Bridge and Torpoint Ferry was the total amount or whether this was Plymouth’s proportion of the funding. Clarification would be provided relating to the total number of FTE sick days. | Date: | October 2013 |
| | | Officer: | Giles Perritt/Simon Arthurs/Helen Wright |
| | | Progress: | Work is progressing to scope the cooperative review. Information has been requested relating to proportion of funding for the Tamar Bridge and Torpoint Ferry and clarification sought relating to the total number of FTE sick days. |
| 07.08.2013 Recommendations Minute 47 | The Board <u>agreed</u> the following recommendations – <ul style="list-style-type: none"> • the work programme; • cooperative review • the one off session relating to cover the relationship between the Health and Wellbeing Board, NEW Devon Clinical Commissioning Group and local area teams (looking at roles and responsibilities). | Date: | August 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | Fed back to the Caring Plymouth panel. Complete |

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|--|--|---|--|
| 07.08.2013 Cooperative Reviews Minute 48 | The Board endorsed and <u>agreed</u> the following cooperative reviews – <ul style="list-style-type: none"> • narrowing the gap in schools (Ambitious Plymouth panel) • Health Accountability Forum (Caring Plymouth panel) • Review procedures used by the Council when dealing with unauthorised encampments (Your Plymouth panel) • Customer services (website and interactive transactions) (Your Plymouth panel) • Neighbourhood working (Your Plymouth panel) | Date: | August 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | This information has been fed back to panels. Complete |
| 21.08.2013 Redevelopment of the Civic Centre and future accommodation requirements Minute 53 | The Board <u>agreed</u> to – <ul style="list-style-type: none"> • Endorse the recommendations as detailed in the report submitted to the Board • Recommend that an update is provided to the Board in three months' times encompassing further information on the decant arrangements, details of the implementation funding and how customer interface will be managed in the future | Date: | August 2013/November 2013 |
| | | Officer: | Helen Wright |
| | | Progress: | The Board's recommendations have been submitted to Cabinet for its consideration at the meeting scheduled for 3 September 2013. An update has been requested for the Board's November meeting relating to the decant arrangements, implementation funding and how customer interface will be managed in the future. |

Grey = Completed item.

Red = Urgent – item not considered at last meeting or requires an urgent response.